

ST EDMUND'S CHURCH, HAUXTON
MINUTES OF THE MEETING OF THE PCC HELD BY ZOOM
ON FEBRUARY 15th 2021

1. **The meeting opened with the Collect and a prayer.**
2. **Apologies for Absence** - None
Present were: The Rev`d Susan Bowden-Pickstock, Sarah Martin, Carol Todd, Ann Walter, Owen Jones, Janet Lockwood, Thomas Nixon
3. **Minutes** of PCC meeting held on November 1st 2020 were approved and signed.
4. **Matters arising** (not appearing elsewhere on agenda) Need to check the safeguarding notice in the church has been signed.
5. **Governance Matters - SBP**
 - a) Implications of the PCC as a charity:
Care required when spending money - agreed sums above £500 to be authorised by the whole PCC - **JL**
3 quotes should be requested for work before choosing contractor **JL**
Needing Review:
Health and Safety Policy
Data Protection Policy
Equal Opportunities Policy
 - ?set up a separate admin meeting.
 - b) Miscellaneous:
 - A list of key holders is needed - **AW**
 - Church property inventory to be checked - **AW** and **JL** when Covid restrictions allow
 - Missing Co-op Funeral fee - **SBP** will chase again.
6. **Finance TN**

Thomas had forwarded spread sheets and notes of the accounts to the PCC. Also a Report. All are appended to the Minutes. We have a new auditor in Chris Overman. Thomas will forward these accounts for auditing so that they may be presented to the PCC meeting before the APCM.
His report included a proposal to treat the unrestricted appeal fund as part of the PCC General Fund. This was unanimously agreed.
Owen offered to help with budgeting around risks. **OJ**
7. **Fund raising**

Suggestions for fund raising after lockdown included:

 - a plant sale in May/June
 - a concert in memory of Rosemary ?in church, by Rhys Wilson
 - a folk band in the churchyard with trips up the tower
 - a talk on a covid related topic in new Village centre - **JL** will check charges.?September
 - tree planting event if the Tree of Heaven has been removed.
8. **Friends of St Edmund's 100 Club CT**

Membership 62,
Account balance £8,800
9. **Deanery Synod** no record of last meeting.
10. **Church & Churchyard Maintenance & Safety**
 - a} Tree of Heaven - Rev`d Susan has submitted the required Faculty and other information for its removal and associated work to the DAC.
She will ask that it be considered at the next DAC. Ideally the work would be done before the tree comes into leaf.

The risk of village complaints at its removal to be mitigated by a widespread notification effort using notice boards, village news letter and Parish Magazine. Rev`d Susan will compose a draft notice. **SBP**

b) Building repairs - The Friends will reimburse the PCC for the render repair on the east wall. **TN**

c) Our grass cutting contractor has complained about moles in the churchyard. JL will obtain a quote for their removal. **JL**

11 **Safeguarding:**

Safeguarding matters are flagged on a Diocesan Dashboard system which we have mostly completed. 4 items require urgent attention. Rev`d Susan will chase **SBP**

12 **Ministry Matters**

We now have one live service per month in each church supplemented by Zoom and on-line services. There will be a Holy Communion service in each church over Easter.

There are 3 weddings outstanding, so it is hoped they may be possible this summer.

One funeral is arranged for March 25th

13 **Correspondence:**

Rev`d Susan reported a local gentleman had counted 120 different plant varieties in our churchyard. This raised the possibility of a small area of wild plant growth. The PCC was not enthusiastic however.

14 **Date of next meeting** April 20th 2021 at 7.30 pm. **APCM** May 13th 7.0pm in church.

15 The meeting was completed by the Grace

*Circulation: , Revd Susan Bowden-Pickstock, Dr Janet Lockwood, Mrs Sarah Martin,
Mrs Ann Walter, Miss Carol Todd,, Dr Thomas Nixon, Mr Owen Jones.*